



MAHARASHTRA STATE SEEDS CORPORATION LIMITED

Mahabeej Bhavan, Krishi Nagar, Akola 444 104
Phone No.0724-2455093, 2542060 Toll Free 18002338877
CIN : U01200MH1976SGC018990

E-mail – hoadmin@mahabeej.com

Website – www.mahabeej.com

Ref No: MSSC/ADMN/ASSTT/Advt/2022/134

Date: 24/01/2022

RECRUITMENT NOTICE

The Maharashtra State Seeds Corporation Limited, Akola a leading Public Sector Undertaking in India, engaged in seed production, processing and marketing of quality seeds of various crops and varieties with having annual turnover of more than Rs.500 Crores wishes to recruit dynamic professionals for the following posts.

Sr. No.	Name of the Post	No. of posts / Category	Pay Scale
1	General Manager (Processing)	1 (UR)	Pay matrix – S-27 - Rs.118500-214100

The detailed advertisement containing qualification/experience/Pay Scale/Age limit & prescribed format of application etc. is available on Notice Board at Mahabeej Bhawan, Akola and in Job List at MSSCL's website i.e. www.mahabeej.com. The last date for submitting the applications is **05/02/2022**. Applications received after the due date will not be entertained.

Akola

Date: 24/01/2022.

(Ruchesh Jaivanshi, IAS)
Managing Director



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1) General Manager (Processing) : 1 Post (UR)

Educational Qualification	Essential Qualification : M.Tech. (In Agriculture Engineering). Preferably with specialization in Agricultural Processing Engineering from any recognized Agricultural University/ Agricultural Institute/Engineering Institute. Desirable: Ph.D in Agriculture Process Engineering or M.B.A or M.C.A.
Experience	Post qualification experience of 8 years in Seed Industry i.e. in the area of Planning, Processing, Processing stores, Installation and Maintenance of Plant and Machineries, Preparation of Project Reports, Material Management etc. at a senior level.
Age (Maximum)	50 years. (As on last date of receipt of Application Form) Age relaxation:- 5 years Age relaxation to MSSCL Employees and at least 5 years service should be remained after seeking Age relaxation.
Pay Scale	Pay matrix S-27-Rs.118500-214100 (As per 7 th Pay Revision) (Gross initial emoluments approx.Rs.1.51 Lakh per month + perks i.e. Medical Reimbursement, CPF/Gratuity, House Rent Amount, Car, Mobile etc.)
Senior Level Experience means	MSSCL Candidates : Out of 8 years, having minimum 3 years experience on the post of Regional Manager OR Dy.General Manager Cadre having Grade Pay Rs.6600/- & above or Pay matrix S-23-Rs.67700-208700 & above. Govt/Semi-Govt : Out of 8 years, having minimum 3 years experience on the similar post having Grade Pay Rs.6600/- & above or Pay matrix S-23-Rs.67700-208700 & above. Pay scale order/ Pay fixation order/ Appointment order and IT Return of last 3 Years OR Form No.16 of last 3 years should be submitted. Private Sector : Working as Regional Officer/Manager (territory of more than One District) in the Organization having minimum Annual Financial Turn over of Rs.100 Crores. The Gross salary of the candidate should not be less than minimum gross salary of Government /Semi-government/MSSCL employees as mentioned above during the same period (Rs.87,000/- per month). Pay Slip of last 3 years OR IT return of Last 3 Years OR Form No.16 of last 3 years should be submitted.
Job description	As per attached Annex-I

...2...

Interested candidates should apply in the prescribed format available in job list at MSSCL's website i.e. www.mahabeej.com alongwith self attested xerox copies of relevant certificates addressing to **The General Manager (Admn), Maharashtra State Seeds Corporation Limited, Mahabeej Bhavan, Krishi Nagar, Akola (MS) 444 104**. No request will be entertained to accept the application form after the last date for receipt of application. After the scrutiny of the applications eligible candidates will be called for Interview. The Date, Time & Venue of Interview will be communicated separately through E-mail, SMS and by Post.

All future communications/information regarding this recruitment will be made available at MSSCL's website i.e. www.mahabeej.com. Candidates are advised to check their E-mail account and visit MSSCL's website regularly for further updates.

- **The Management reserves the right to modify or relax eligibility criteria or cancel the Advertisement/Selection Process fully or partly at any stage with/without giving any reason.**
- **All existing Acts, Rules & Guidelines of Govt. applicable is this process of recruitment along with their amendments and new Acts, Rules & Guideline issued by of Govt. in future will be applicable & binding on selected candidates as well as process of selection.**
- **After selection of candidate will have to produce:- 1. Medical Certificate issued by the Civil Surgeon of his own District, 2.Execute bond on stamp paper of Rs.200 for Indemnity and Rs.200 for Surety.**
- **CANVASSING IN any form shall disqualify the candidates from further selection process.**

The candidates will be reimbursed to and fro II AC Rail fare from their present place of residence for attending the interview on production of proof.

- **Last date for receipt of application at the above address is 05/02/2022 upto 06.00 PM.**

Akola
Date: 24/01/2022

(Ruchesh Jaivanshi, IAS)
Managing Director
MSSC Ltd., Akola


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APPLICATION FORMAT

To,
 The General Manager (Administration),
 Maharashtra States Seeds Corp. Ltd.,
 Akola-444104.(M.S.)

Recent
 Passport Size
 Colour Photo

Subject :- Application for the post of-----
 Ref. :- MSSCL's Recruitment Advt. Dated-----

1	Full Name of the Candidate (In BLOCK LETTERS starting with Surname)										
	Full Name of the Candidate in Marathi										
2	Address & Contact Details										
	Permanent					Address for Correspondence					
	Mob.No :					Email Address :					
3	Date of Birth (day/month/year)		/ /								
	Place of Birth		Domicile State :								
4	Age as on / /2022 (Age relax: 5 years to MSSCL employee)		Years		Months		Days				
5	Whether Belonging to (tick whichever applicable)		SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	Open
6	Category of Physically Handicapped (percentage & type of disability)										
7	Are you an Ex-serviceman										
8	Mother Tongue										
9	Languages Known		Read								
			Write								
			Speak								

10	Qualifications (including additional Qualification, Certificate Course/Courses, etc.)										
	Diploma / Degree/ Course	Name of Board / University/ Institute	Duration (from-to)	% of marks/ CGPA & Class			Subjects of specialization				
11	Experience										
	Name of the Employer	Post Held	Period						Pay Scale while leaving	Reason of leaving	
			From			To					Total
			dd	mm	yy	dd	mm	yy			
	1.										
	2.										
	3.										
	4.										
	5.										
	6.										
Special Experience in Seed Industry, Projects, Studies, etc. if any											
12	Computer Training / Knowledge										
13	Extra Curricular Activities										

14	References			
	Name		Position	Address with Telephone Nos.
	1.			
2.				
15	Marital Status : Married/Unmarried		No. of Children	No. of Dependents
16	Family Details:			
	Sr.No.	Name	Relationship	Date of Birth
17	Have you ever worked /trained in this Corporation, if so, name of Posts & durations (from-to)			
18	Any other information you wish to supply			

I declare and certify that the above facts and statements made are true to the best of my knowledge and belief without consequential omissions of any kind whatsoever and I understand that any mis-statement and suppression of facts, if any, noticed subsequently will subject to immediate dis-qualification/ dismissal in case I am selected for the post. Also I undertake that my selection shall be subject to the verification of my character and antecedents by the competent authority as the Corporation may deem fit and if the same is found to be unsatisfactory any point of time (Before & After joining), my services shall be terminated immediately without assigning any reasons & decision of Corporation binding on me .

Dated :

Place :

(Signature of the Applicant)

Full Name : _____

Note :

- Must enclose necessary self attested copies of all certificates for the items mentioned above.
- Application without requisite necessary documents shall be rejected.

Encl: As per documents list.

Notice of Interest

I,, son/daughter/spouse of, resident of, hereby give notice of my interest or concern in the following company or companies, bodies corporate, firms or other association of individuals:-

Sr. No	Names of the Companies/bodies corporate/firms/ association of individuals		Nature of interest or concern / Change in interest or concern	Share-holding as on today	Shareholding Date on which interest or concern arose /changed
1	Proprietorship Firm	M/s	Proprietor	N.A.	
2	Partnership Firm	M/s	Partner	N.A.	
3	HUF	(HUF)	Karta/ Coparcener	N.A.	
4	Private Limited company		Director/ Share holder		
5	Other				

Signature: _____

Name: _____

Place: _____

Date: _____

NB: Wherever applicable to furnish the information furnish the same without fail. Otherwise wherever not applicable to furnish the information clearly mention N.A./Nill.

Small Family Declaration

(Maharashtra Civil Service Rules, 2005)

Form "A" (See Rule - 4)

I, Shri/Smt/Kumari _____
son/daughter/wife of Shri/Smt _____ aged _____ years,
resident of _____ do hereby
declare as follows :

- 1) That I have filled my application for the post of _____
- 2) I have _____ (number) living children as on today. Out of which number of children born after 28th March, 2005 is _____ (Mention date of birth if any).
- 3) I am aware that if any total number of living children are more than two due to the children born on and after 28th March, 2006, I am liable to be disqualified for the said post.

Place :

Date :

Signature:-

(Name of the candidate)

(Note:-Unmarried candidates should mention "Not Applicable" on above said declaration. Declaration if not signed shall be treated as incomplete and rejected.)

GENERAL MANAGER (PROCESSING)

TheThe General Manager (Processing) is Head of the Processing Department in the Organisation. GM (Proc) has over all responsibility for management of all seeds processing activities(inclusive of cotton seed ginning and delinting) of the Corporation which includes project planning, procurement of stores and machinery, plant building and storage construction, plant maintenance, monitoring progress of processing till the dispatch of seed for marketing. He is also expected to use initiative and independent judgment to bring about recent technical advances and value engineering to increase productivity in MSSCL Seed Processing Plants. It is the responsibility of GM (Processing) to make quality product available to the end users.

The General Manager (Processing) is expected to have knowledge of prevailing technologies in the seed processing industry, including automation., Good working knowledge of computer, Good leadership & communication ability , Sound mechanical, electrical and civil engineering knowledge and familiarity with concept of materials management.

The General Manager (Processing) has to interalia perform the following duties and responsibilities :

1	To manage all seed processing activities of the Corporation starting with project planning, procurement of machineries, Erection of plant building and godown storage construction, and monitoring of central processing activity. Repairs and Maintenance of Civil, Machinery and electrical installations.
2	Evaluation of different technologies for processing plants and seed storage godowns and recommending suitability of the same to the organization.
3	Use industrial engineering techniques to develop processing output norms and manpower utilization norms and to workout and monitor the Labour engaged directly or through agencies based on the machine as well as processing plant capacity
4	Assessment of processing cost and to workout the modalities to keep these expenses under check to have competitiveness with other seed companies.
5	To ensure best utilization of resources such as man, machine, material and energy.
6	Ensure proper preventive and day to day maintenance of various processing plants according to the provisions in different acts/rulings etc.
7	Evaluation of yearly requirement of processing material and its utilization
8	Liaison with other HODs of production, marketing, quality control, finance , administration to workout schedules of raw seed arrivals, making available seed for marketing, quality check at the storing points, funds and staff requirement. Processing Material requirements etc.
9	To identify manpower training needs at various levels in the processing plants and communicate the same to the Administrative Department for organization of training programme.

10	To comply the provisions of Factories Act, Weights and Measurements Act & Minimum Wages Act, Seed Act and related Acts/provisions/rulings thereon .
11	Compliance to the Statutory Audit/ Internal Audit / Government Audit as well as Administrative audit queries
12	To implement the Administrative / financial instructions as circulated by the management from time to time.
13	Preparation of Estimates, Finalisation of Tender, Coordination and monitoring construction of buildings for plants/ godowns and offices, ensuring timely and quality completion of work. Hiring of premises as per needs of the Corporation, assessment of rent for hired premises etc.
14	Proper maintenance of records of immovable /immovable property of the Corporation
15	Monitoring disposal of low grade, failed seed, unsold and rejected seeds and once used processing material, old condemned machinery, and any other property as per the directives and policy defined by the Board from time to time.
16	Watch and ward staff management engaged at plants and offices
17	To keep and maintain good liaison with Seed Certification Agency, Labour Commissioner, Department of Agriculture, Government of Maharashtra , Govt. of India Food and Civil Supplies Deptt. of State & Central Govt., ICAR, IARI, SAU's MAIDC,MIDC, NCL, MERADO and other Public Sector undertakings
18	Design and development of new machinery by R and D wing and its fabrication and commercialization of the concept by its sale to other Corporation and private firms.
19	Computerisation of the seed processing plants, development of computerized modules for prediction of seed availability , seed arrival etc.
20	Consultancy services in seed processing and seed storage engineering and related fields.
21	Shall undertake research on value addition to the product such as 1) colour treatment 2) printing on bags 3) final packing of seed material in outer bags etc.
22	Shall provide certain inputs to Marketing and quality control Deptt. based on our quality of processing to highlight our strengths vis-à-vis our competitors in quality processing , shelf life of seed etc.
23	To implement the decisions /directives of the Board /Sub-committee and the Managing Director issued from time to time.
24	Any other work that will be assigned by the Management from time to time.

महाराष्ट्र शासन राजपत्र, एप्रिल २८, २००५/वैशाख ८, शके १९२७ [भाग चार-अ

GENERAL ADMINISTRATION DEPARTMENT

Mantralaya, Mumbai 400 032, dated the 28th March 2005.

NOTIFICATION

CONSTITUTION OF INDIA.

No. SRV. 2000/CR (17/2000)/XII.—In exercise of the powers conferred by the proviso to the article 309 of the Constitution of India, the Governor of Maharashtra is hereby pleased to make the following rules prescribing declaration of the small family as one of the essential qualification for recruitment to Group A, B, C and D posts in Government Department, namely :—

1. *Short title.*—These rules, may be called the Maharashtra Civil Services (Declaration of Small Family) Rules, 2005.

2. *Definitions.*—In these rules, unless the context otherwise requires,—

(a) “Declaration” means a declaration to be given by the candidate applying for Government service ;

(b) “Government” means the Government of Maharashtra;

(c) “Service” means Civil Service or any other service under Government of Maharashtra ;

(d) “Small family” means wife and husband including two children.

Explanation.—For the purposes of this clause,—

(i) Where a couple has only one child on or after the date of such commencement, any number of children born out of a single subsequent delivery shall be deemed to be one entity ;

(ii) “Child” does not include an adopted child or children.

(iii) Words and expressions used in these rules but not defined shall have the same meaning respectively assigned to them in the Maharashtra Civil Service Rules.

3. *Necessity of declaration of Small Family.*—Notwithstanding any things contained in any rules or orders or instruments made in that behalf, regulating recruitment to Group A, B, C or D post in Government Service or any other order or instruments made in that behalf, the declaration of Small Family shall be an additional essential requirement for an appointment to Group A, Group B, Group C or Group D post in any Government service :

Provided that, a person having more than two children on the date of commencement of these rules shall not be disqualified for appointment

भाग चार-अ] महाराष्ट्र शासन राजपत्र, एप्रिल २८, २००५/वैशाख ८, शके १९२७

under these clause so long as the number of children he had on the date of such commencement dose not increase :

Provided further that a child or more than one child born in a single delivery within the period of one year from the date of such a commencement shall not be taken into consideration for the purpose of disqualification mentioned in this clause.

4. *Submission of declaration.*—A person who desires to apply for any post in Group A, B, C or D in any Government Service shall submit, alongwith the application form, a declaration in FORM ' A ' appended to these rules.

5. *Rules not to apply.*—These rules shall not be made applicable where the selection process was started before the date of commencement of these rules.

6. *Power to Relax the Provisions of these Rules.*—Notwithstanding anything contained in these rules, Government may relax the provisions of any of these rules, under such circumstances in such manner as shall appear it to be just and reasonable and shall record the reasons for any such relaxation.

DECLARATION

FORM-A

(See Rule 4)

I, Shri/Smt./Kum.
son/daughter/wife of Shri, aged
..... years, resident of

do hereby declare as follows :—

1. That I have filled my application for the post of
2. I have (Number) living children as on today.
Out of which No. of children born after..... is (mention
dates of birth, if any).
3. I am aware that, if any total number of living children are more
than two due to the children born after.....,
I am liable to be disqualified for the same post.

Place :

Date :

(Signature)

By order and in the name of the Governor of Maharashtra,

P. K. LOKHANDE,
Deputy Secretary to Government.