



राष्ट्रीय बीज निगम लिमिटेड
(भारत सरकार का उपक्रम मिनिरल कम्पनी)
बीज भवन, पूसा परिसर
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NATIONAL SEEDS CORPORATION LIMITED
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No. NSC/Vig./22(1)/Prop/2011/2330

REMINDER
Date: 25th January, 2023

Inter Office Memorandum

SUBJECT: SUBMISSION OF ANNUAL PROPERTY RETURN FOR THE YEAR ENDING DECEMBER 2022 UNDER NSC (CONDUCT, DISCIPLINE & APPEAL) RULES 2013.

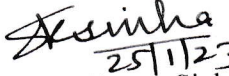
Kindly refer to this office Circular dated 28.12.2022 regarding subject cited above. Vide the said Circular it has been requested to all the HoD, RMs and Head of the Farms of NSCL that as per sub-rule 6 of Rule No.26 of NSC (Conduct, Discipline & Appeal) Rule, 2013, every employee is required to submit Annual Property Return on movable, immovable properties, inherited/owned/ acquired as on 1st day of January every year. The last date of submission of Annual Property Return (APR) was scheduled on or before 31st January, 2023.

Through this IOM it is being again reminded to all the HoDs, RMs and Head of the Farm that the last date for submission of APR is near to scheduled date. Hence the officials who have forgotten to submit their APR as on 1st day of January, 2023 kindly submit it to the Vigilance Division on or before the 31st January, 2023. The date will not be extended further for submission of APR. The prescribed format of APR is available on NSC website, which may be used for filling the return.

It may also be noted that in case the concerned employee fails to furnish the return within stipulated time limit, entries will be made in his/her Annual Confidential Report and Vigilance Clearance may also be withheld for non-submission of Annual Property Return.

Regional Managers/ Farm Heads are informed that APR of employees of C & D category working under them may be got filled and kept at the HR Section of the respective Regional Office/ Farm. Scrutiny of such APR's will be done by Vigilance Division as and when needed.

Therefore, it is requested to all the HoDs, RMs and Head of the Farm to kindly file their APR and also to bring the content of this IOM in the knowledge of the employees working under them for compliance. **The officials who have already filed their Annual Property Return (APR) may please bring the content of this IOM in the knowledge of their colleagues also.**


25/1/23
(Sanjeet Kumar Sinha)
Chief Vigilance Officer

DISTRIBUTION:

- i. All Divisional Heads at HQ, NSC, New Delhi.
- ii. All Regional Manager/ Head of Farms, NSC.
- iii. I/c IT Cell for uploading on NSC website.
- iv. Notice Board.
- v. Guard File.