



NATIONAL SEEDS CORPORATION LIMITED
(A Govt of India Undertaking)
“An ISO 9001:2015 & ISO 14001:2015 Company”
(CIN NO- U74899DL1963GOI003913)
"Beej Bhawan", Pusa Complex,
New Delhi – 110012

C.S., LAW AND R.T.I. DIVISION

CHAPTER-4.

(a) List of Divisional Heads:-

S.No.	Names	Designation	Telephone Numbers
1.	Shri Kuldeep Singh	Sr. General manager (Production)	011-25840056
2.	Shri B.B. Saw	Sr .General Manager (HR)	011-25845528
3.	Shri Kaushik Rakshit	Sr. General Manager (F&A)	011-25841917
4.	Shri Mohd. Raquim	Company Secretary	011-25843673
5.	Shri A.K. Ghildiyal	Ad. General Manager (Vig.)/CVO	011-25840058
6.	Shri Deepak Rastogi	Ad. General Manager (Mktg.)	011-25842570
7.	Shri Prem Chand	Ad. General Manager (QC)	011-25845770
8.	Shri S.K. Mehta	Ad. General Manager (Welfare)	011-25845521
9.	Shri Sheelendra Kumar	Dy. General Manager (MM)	011-25845525
10.	Shri Neeraj Verma	Dy. General Manager (Engg.)	011-25842209

Application Fee

In accordance with the directives issued by the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India vide No. 34012/8(s)/2005-Estt (B) dated 16.09.2005 and R.T.I. (Regulation of Fees and Cost Rules 2005), the application for obtaining information under sub-section (1) of Section 6 RTI Act, 2005 must be accompanied by prescribed application fee drawn in favour of National Seeds Corporation Limited has been submitted. At present the application fee, which may be subject to change from time to time is as under:-

Application Fee: Rs. 10/-

Mode of Payment: By cash against proper receipt or by demand draft/banker's cheque/ Indian Postal Order/online remittance.

Note: Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

Additional Fee:

In case the Requester requires copies of documents, the information by way of other forms/modes as prescribed in the Rules, applicant shall be informed of the additional fees, if any, required to be deposited by him/her for the documents sought and information shall be furnished after the deposit of the fee by the Requester, as per the Act. At present, the applicable rates, which are subject to change from time to time, are given as under:-

a	For each page (in A-4 or A-3	Rs. 2/- per page
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	Size paper)	
b	For a copy in larger size paper	Actual charge or cost price
c	For samples or models	Actual Cost or Price
d	For inspection of records	No fee for the first hour; and a fee of Rs. 5/- for each hour (or fraction thereof) thereafter.

Further, for providing the information under sub-section (5) of section 7 of the Act, the fee shall be charged at the following rates:-

A	For information provided in diskette or floppy	Rs. 50/- per diskette or floppy
B	For information provided in printed form	At the price fixed for such publication or Rs. 2/- per page of photocopy for extracts from the publication.

The mode of payment of above mentioned additional fees shall be the same as prescribed for application fee.

Appeal:

In case the Requester who does not receive a decision within the stipulated time specified in sub-section (1) or clause (a) of sub-section (3) of Section 7 of the Act or is aggrieved by decision of the CPIO, as the case may be, he may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the First Appellate Authority (FAA) for redressal of grievance.