



राष्ट्रीय बीज निगम लिमिटेड  
( भारत सरकार का उपक्रम  
मिनिरत्न कम्पनी)  
बीज भवन, पूसा परिसर  
नई दिल्ली 110012-  
फैक्स 25846462 -011

NATIONAL SEEDS CORPORATION LIMITED  
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No. 37(1)/06/HR/NSC

Date: 1<sup>st</sup> October 2021

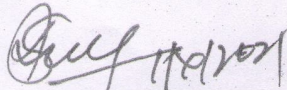
CIRCULAR

Subject: Submission of documents in legal matter-reg.

It is apparent that Regional offices/Farms deal with various legal matters pending before different legal foras. It is brought to the notice that in one of the case relevant documents were not provided to the dealing advocate by the officials of NSC and relevant record was weeded out. The instance has happened due to lackadaisical approach adopted by the concerned officials, thereby prejudiced the interest of the Corporation.

The Competent Authority has viewed it seriously and directed that such official should not get benefit from the Corporation. The relevant documents pertaining to the case must be kept in safe custody and care. In case of non-compliance, the concerned official at Regional office/Farm will be held responsible and recovery if any, on this account will be made from the concerned officials.

This issues with the approval of Competent Authority.

  
(Sheelendra Kumar)  
Addl. G.M. (HR)

DISTRIBUTION:

- i. PS to C&MD for kind information of C&MD.
- ii. Director (Finance/ Commercial) for kind information.
- iii. All Divisional Heads at Corporate office, NSC, New Delhi.
- iv. All Regional Managers/Farm Heads, NSC.
- v. I/C IT Section for uploading on NSC's website
- vi. Guard File.

*Pl. keep copy in  
file also*

*Programms - 51  
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11/10/21*