

**Format of complaint register**

Doc. No.: F/QC/F/05/01  
Issue No.: 03  
Page: 01 of 01  
Page Rev. No. 00  
Effective Date:

**Approved by:**

Area Office :

Regional Office :

Complaint no. :

Complaint Details &amp; Status :

S.No	Description	Details	Remarks
1	Name & Address of complainant		
2	Nature of complaint:	Generic Germination Physical Seed Health	
3	Details of seed Purchase	a) Seed purchased from NSC Dealer NSC Sale counter  b) Details of seed purchase: Crop Variety Class Qty purchased Cash Memo & date Bill no & date (Enclose the copy) Purchase cost Farm area involved	
4	Root cause analysis of the complaint		
5	Corrective and preventive action taken		
6	Status With Date		