

**APPLICATION FORM FOR INSTITUTIONAL MEMBERSHIP**

To  
The Director  
National Medical Library, Dte.GHS, Ansari Nagar, Ring Road, New Delhi - 110029

Sir/Madam,

I may kindly be enrolled as a member of the National Medical Library; I have read the rules and regulations applicable in this behalf and agree to abide myself with them. I authorize .....Hospital/College to deduct from my salary/stipend/security deposit towards the cost of publication/s of the library damaged by me and also not makes any payment due to me on the termination of my connection with said office without obtaining "NO DEMAND CERTIFICATE" from the National Medical Library.

Name..... Designation  
.....  
Date of Joining ..... Date of Retirement/Completion of Course  
.....  
Official Address ..... Pin  
.....  
Residential Address ..... Pin  
.....  
Email Id .....Mobile No.).....Membership No. (NML use only).....

I would like to avail remote access facility of available online/digital resources of NML. I hereby undertake that I will be abiding the terms and conditions of using remote access of available online digital resources of NML. I also ensure that I will not circulate/disclosed the user ID or password to any one and avoid the bulk copying, systematic downloading or use of such electronic materials for commercial purposes and other such usages which are in violation to Intellectual Property Right (IPR) rules or other relevant rules and regulations of the country. In case, violation of rules & regulation in this regard, NML will be free to take appropriate action against me as per the rules.

Date and Signature

File No. ....

The above particulars filled by the applicant are correct. He/She may be enrolled as a member of the National Medical Library. This office undertakes the responsibility of recovering over dues/lost/damaged publications from his/her resignation/transfer/ discontinuation, he/she will not be relieved without obtaining "NO DEMAND CERTIFICATE" from the National Medical Library and no final payment will be made to him/her unless this clearance is obtained. Certified that a copy of this application has been kept in the service/institution record of the applicant maintained in this office.

Date ..... Signature .  
.....  
(Name in Block Letters  
With Official Stamp)

Rules and Regulation's : -

1. Only one borrower card will be issued to a member.
2. Books may be retained for a period not exceeding 14 days by members.
3. Books may be renewed on request at the discretion of the Librarian.
4. Dog-earing the papers of a book, making or writing therein with ink or pencil, tearing or taking out its pages or otherwise damaging it, will constitute an injury to a book.
5. Any such injury to a book is a serious offence: Unless a borrower points out the injury at the time of borrowing the book or pays its price.
6. A sum of Rupees five will be charged for the loss of this card.
7. Library will not be responsible for misuse of this card.

Note:-