The GAZETTE OF INDIA: EXTRAORDINARY (PART II-SEC.3(i))

APPEXDIX-I

		(Rule 3 (1))
Return	of Assets and Liabilities on First Appointment or as on the 31st March 20	*
1.	Name of the Public servant in full(in block letters)	
2(a) addres	Present public position held (Designation, reserved to the control of the c	name and
(b)	Service to which belongs (if applicable)	
<u>Declara</u>	ation:	
the bes	by declare that the return enclosed namely, Forms 1to IV are complete, turn as st of my knowledge and belief, in respect of information due to be furnished by by by section 44 of the Lokpal and Lokayuktas Act, 2013.	
Date		
Signatu	ure	
Note 1 either details 44(2) (Sectio makes	se of first appointment please indicate date of appointment. 1. This return shall contain particulars of all assets and liabilities of the put in his/her own name or in the name of any other person. The return shall in respect of assets/liabilities of spouse and dependent children as provided of the Lokpal and Lokayuktas Act,2013. 2. A public servant shall, within a period of thirty days from the date and subscribes an oath or affirmation to enter upon his office, furnish to the standard of the contact of the	ould include ed in Section on which he
	 (a) The assets of which he, his spouse and his dependent children ar severally, owners or beneficiaries. (b) His liabilities and that of his spouse and his dependent children) If a public servant is a member of Hindu Undivided Family with co-parcenary 	
proper inform	rties of the family either as a 'Karta' or as a member, he should indicate in No. III the value of his share in such property and where it is not possible to value to such share, its approximate value. Suitable explanatory notes many	n the return indicate the

wherever necessary.

Note3. "Dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (Explanation below Section 44(3) of Lokpal and Lokayuktas Act, 2013)

APPENDEX -II Rule 3 (1)

FORM No.I Details of Public Servant, his/her spouse and dependent children

Sl.No.		Name	Public Position held, if any	Whether return being filed by him/her separately
1.	Self			
2.	Spouse			
3.	Dependent – I			
4.	Dependent – 2			
5*.	Dependent - 3			

*Add more rows, if necessary.	
Date	
	Signature

FORM No. II Statement of movable property on first appointment or as on 31st March, 20

Name of public servant/spouse/dependent child______

S.No.	Description	Remarks, if any
(i)*	Cash and bank balance:	
(ii)*	Insurance (premier paid):	
	Fixed/Recurring Deposit (s)	
	Share Bonds:	
	Mutual Fund(s);	
	Pension Scheme/Provident Fund	
	Other investments, if any:	
(iii)	Personal loans/advance given to any	
	Person or entry including firm, company,	
	Trust etc. and other receivables from debtors	
	and the amount (exceeding two	
	months basis pay or Rupees one	
	lakhs, at the case may be)	
(iv)	Motor vehicles	
	(Details of Make, registration number	
	Year of purchase	
	and amount paid)	
(v)	Jewellery	

	Give details of approximate weight (plus or minus 10 gms. In respect of Gold and precious stones; plus or minus 100 gms. In respect of silver	
	Gold	
	Silver	
	Precious metals and precious stone	
	Composite items. (indicate approximate value)***	
(vi)	Any other assets (Give details of movable assets not covered in (i) to (v) above) (a) Furniture (b) Fixtures (c) Antiques (d) Paintings (e) Electronic equipments (f) Other [Indicate the details of an asset, only if the total current value of any particular asset in any particular category (e.g. furniture, fixture, electronic, equipments, etc] exceeds two months basis pay of Rs. 1.00 lakh, as the case may be]	

Signature_____

^{*}Details of deposits in the foreign Bank(s) to be given separately

^{**} Investments above Rs.2 lakhs to be reported individually. Investments below Rs. 2 lakhs may be reported together.

^{***} Value indicated in the first return need not be revised in subsequent returns as long as no new composite item had been acquired or no existing items had been disposed of, during the relevant year.

FORM NO. III

Statement of immovable property on first appointment or as on the 31st March.20......

(e.g.Lands, House, Shops, other Building, etc.)

[Held by Public Servant, his/her spouse and dependent children]

SI. No.	Description of property (Land/House/Flat/Shop/Industrial etc.)	Precise location (Name of District Division Taluk and Village in which the property is situated and also its distinctive number, etc.	Area of land (in case of land and building)	Nature of land in case of landed property	Extent of interest	If not in name of public servant , state in whose name held and his/her relatio n-ship, if any to the public servant	Date of acquisit -ion	acquired (whether by purchase , lease,	Present value of the property (if exact value not known, approx value may be indicated	Total annual income from the property	Remark s.

Date			Signatu	· 0		

Note (1): For purpose of Column 9, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of the lease, whether it is not short term or long term, and the periodicity of the payment of rent.

FORM No. IV
Statement of Debts and other Liabilities on first appointment or as on 31st March 20______

S.No.	Debtor(Self/Spouse or dependent children	Name and address of Creditor	Nature of debts/liability and amount	Remarks
1	2	3	4	5

Date	Signature
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Note 1: Individual items of loans not exceeding two months basic pay (where applicable) and Rs. 1.00 lakh in other cases need not be included.

Note 2: The statement should include various loans and advances (exceeding the value in note 1) taken from banks, Companies, financial institutions, Central/State Government and form individuals.

Note:- The principal rules were published in the Gazette of India, Extraordinary, vide notification, number G.S.R. 501(E), dated the 14th July, 2014 and amended vide notification No. G.S.R. 638(E) published in the Gazette of India, Extraordinary, dated 8th September, 2014.